



# Session Feedback Sheet

**Aim**

The aim of this form is for you, as assisting Instructors, to be able to provide feedback on any sessions that you have assisted with.

**When should I complete one of these?**

You can complete one of these whenever you wish – whether you've had a great time on the water or if you wish to comment on what went wrong for you.

**What should I write down?**

In order for these sheets to be useful to both yourself and the management of the Boating Base, please be honest and feel free to express your opinions on any subject relating to the session – timing, organisation, WBB staff involved in the session or other assisting Instructors, etc – good or bad.

**Who should I return this to?**

Please return to Adam or Kevin.

**What will WBB do with the information?**

Whoever you return this to will regard any information disclosed as confidential so if there is a staff related comment it will not bounce back on you! We need you to be candid so that we can identify what *is* working on the sessions but also what the problems are. As a voluntary assisting Instructor you are a key 'spoke in the wheel' with the freshest perspective and we value your comments. If there are issues raised by your thoughts and opinions, then a member of staff may decide to discuss these with you with a view to resolving any problems for you.

*Help us to help you enjoy yourself on the water and get the most back from your kayaking, sailing and coaching experiences.*

Your name
Date & time of session
Name of staff member in overall charge
Type of session, eg. youth beginner kayak coaching, etc.
What was your role during the session?
What were the best moments of the session for you?

Did you think the session was organised well? What were the good aspects? What was badly run?

What did you feel worked particularly well during the session?

Did you encounter problems of any sort whilst on the water? Please explain.

Can you identify any part of the session that should, in your opinion, be reviewed, changed or improved? This could be the general organisation, how tuition in your coaching is delivered to you, what would make the session more enjoyable for the pupils or for you?

Any other comments?